

MINUTES OF MEETING
BOARD OF TRUSTEES
CANTON PUBLIC LIBRARY
June 11, 2008

The meeting was called to order at 7:15 PM by Chair Marjorie Clarke with the following in attendance: Library Director Robert Simon, Kelly Conway, Pat McGarry, Lee Foley, Karen Berger, Nita Hansen, Carol Merritt, Carol York, Kathleen Woolam, and David Drumm from The Friends. There was no one from the public present.

In recognition of the end of Carol York's eight years on the board, Marjorie Clark made arrangements for refreshments to be served with a decorated chocolate layer cake furnished by Lee Foley. Marjorie commended Carol for her years of service and insightful help in solving problems. A letter from Kathy Cockcroft was read in which she also commended Carol for being an outstanding trustee and rendering valuable service to the Library. Marjorie also announced that Carol Merritt was now president of The Friends.

MINUTES: On a motion by Carol Merritt seconded by Kelly Conway, the minutes of the meeting of May 14 were approved.

LIBRARY DIRECTOR'S REPORT: Robert Simon distributed his report and commented on the 123 4th Grade students who visited the Library during May where they learned about the different library functions. They are working on a new library card and he handed out a new brochure of summer events and programs entitled, "Catch the Reading Bug." The League of Women Voters has donated \$250.00 to the Library and another \$7,500.00 has been received from The Friends. On Circulation in May we did well with everything up as compared to last year. He also reported on personnel matters. On a motion by Pat McGarry, seconded by Kelly Conway, the Library Director's Report was approved. There were no communications.

FINANCIAL REPORT: The year-to-date budget report as of June 10 was distributed and the Library Director noted that the first two items represented income generated by the Library and the remaining accounts were expenditures. Included in income figures are two state aid grants. Generally, there has been a freeze on spending until the end of the fiscal year on June 30. On a motion by Pat McGarry seconded by Lee Foley the Financial Report was approved.

FRIENDS OF THE LIBRARY: David Drumm reported that there would be a reception for Robert Simon on Thursday, July 10, being organized by JoAnn Pierce. He also noted the donation to the Library of \$7,500.00. They will start on sorting books, CDs, etc. for the book sale on Tuesday nights and all are welcome to help.

LONG-RANGE PLAN: Marjorie Clarke said that now the two stakeholders meetings had been held and the survey conducted, it was time to form a committee to come up with a plan reflecting the results obtained. So far, those volunteering were Marjorie Clark, Robert Simon, Kathleen Woolam, Anita Hansen, and Karen Berger. It

was decided to meet on Wednesday, July 9, and through the summer come up with a rough draft.

OTHER BUSINESS: 1. LIBRARY GIFT FUND: The Library Director noted the amount in the fund and suggested that acquiring information data bases would be a way to make the library better. He listed several titles and explained their uses. Marjorie Clarke asked that a monthly report be submitted for the gift fund. 2. SUMMER MEETINGS: A motion was made by Nita Hansen that meetings in July and August be held on an "as needed" basis. The motion was seconded by Pat McGarry and passed unanimously. 3. Carol Merritt brought up the incident of two disruptive high school boys at the Library whose mother would not allow them to come home during that after-school period. Robert Simon said although it had stopped, he feared it would happen again. There was a discussion of how to deal with such a situation in the future.

ADJOURNMENT: On a motion by Pat McGarry the meeting adjourned at 8:45 PM.

Kathleen Woolam
Secretary